

# David M. Bozzi

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## Technical Skills:

**Languages:** XHTML/CSS, JavaScript, PHP, ASP, SQL, XML, ActionScript, Lingo. **Software:** Microsoft Team Suite, Adobe – Photoshop, Illustrator, InDesign, Acrobat, Premier, Flash, Director, Dreamweaver; Apple – OS9 & OSX, Final Cut Pro; Microsoft – Windows 2000/XP/Vista, Office 2000/XP/2003.

## Education:

### Bachelor of Science

(Currently enrolled)

### **Operations Technology**

### Associate of Science

### **Multimedia / Web Design**

### Associate of Arts

### **Liberal Arts / Media Communications**

### **Northeastern University**

Boston, MA

Expected Graduation Spring 2009

### **New England Institute of Art** (Formerly Mass. Communications College)

Boston, MA

December 2001

### **Massasoit Community College**

Brockton, MA

December 2000

## Experience:

### **Harvard Medical School:** Boston, MA 5/02-Present

#### Web Applications Systems Analyst. 7/05 – Present

Particular duties include project management, systems integration, and application testing and implementation.

#### Web Technical Specialist 5/02-7/05

Particular duties include managing support and development of web site functions, and digital resources (Microscopy, 35mm film, digital video, etc.) for core medical and dental courses.

### **DB Design Boston:** Boston, MA 9/00-Present

Web site design, development, and implementation

### **People2People.com:** Boston, MA 9/01-12/01

Internship: Web site design, development, and administration for online personals. Particular duties included HTML coding & client branding.

### **Alpha Personnel:** Norton, MA 5/00-05/02

#### **Temporary Contract Work for the following:**

**Tyco Healthcare (2/02-5/02):** Mansfield MA – Assistant to Corporate Financial Analyst. Reports programming and data manipulation using MS Access and Excel for Corporate Engineering Financial Office

**NSTAR Electric & Gas (5/00-2/02):** Westwood MA- Human Resources Assistant. Testing Administrator for pre-employment testing, updating Human Resources Information system, and other administrative duties.

### **The Westin Copley Place:** Boston, MA 5/99-5/00

**Front Desk Shift Manager-** Guest Care including check-in / checkout, specialty guest escort, issue resolution, Manager-On-Duty responsibilities.